

TIDALHEALTH
VolunTEEN CODE OF CONDUCT AND DRESS

Teens are expected to act as a professional member of our healthcare team!

DEPENDABILITY

- I will be punctual and conscientious about coming to volunteer and carrying out my assignment.
- I will call my assigned area if I am unable to come on my assigned day due to illness or emergency.
- I will ensure I have the phone numbers of my department at home to make those call.
- **I WILL NOT USE MY CELL PHONE DURING MY VOLUNTEER SHIFT.**

ANXIOUS TO LEARN – COURTEOUS – CONSCIENTIOUS

- I will try to learn all I can about the hospital, its careers, and services.
- I will listen, think of and help others.
- I will follow directions and ensure my assigned tasks are completed correctly.

CUSTOMER SERVICE

- Everyone I come in contact within the hospital is my customer.
- I am the key to good customer service!
- I will practice the Golden Rule: Treat others as I would want to be treated!

QUIET – PLEASANT – CHEERFUL

- I will work, walk, and talk quietly so I don't disturb the patients or fellow staff.
- I will be tactful and calm with everyone.
- I will keep a smile and a sense of humor.

WORKING IN MY ASSIGNED AREA

- I will stay in my assigned area except for lunch and when sent on an errand by a member of the staff.
- I will not leave the TidalHealth at any time unless I have **WRITTEN** permission from my parents.

CONFIDENTIALITY

I will not discuss any information I hear concerning a patient, doctor or a member of the staff.

SUMMER TEEN DRESS CODE

- I will be well groomed, neat and clean in person and in dress.
- I will always wear the correct uniform and name badge when I am on duty.
 - Khaki slacks
 - TidalHealth polo shirt
 - Soft soled and closed toe shoes
 - Name Badge

Teen's Signature

Date

Parent's Signature

Date